

# MELDON PARISH COUNCIL

Clerk: Miss Dee Smith

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## **NOTICE OF MEETING**

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held on Wednesday 6<sup>th</sup> May 2026 at 7.30pm at the Dyke Neuk, Meldon for the purpose of transacting the following business. Members of the public and press are invited to attend.

The meeting will be preceded by the Annual Assembly of the Parish at which any elector of the parish can attend and speak.

## **ANNUAL MEETING AGENDA**

1. Election of Chairman for 2026/27

Councillor G Sanger will ask for nominations to elect the Chairman of the Parish Council for 2026/27.

2. Election of Vice-Chairman for 2026/27

To elect the Vice-Chairman of the Parish Council for 2026/27. The new Chairman will ask for nominations.

3. Apologies for Absence

4. Declarations of Interests

Members are invited to declare disclosable pecuniary interests and other interests on items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

5. Public Participation Time

In accordance with Section 3(e) of the Meldon Parish Council Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council reserves the right to respond or debate the issue at a later date.

No questions have been received on this occasion.

6. Co-option – Three Vacancies in the Office of Councillor

Members are advised that there are currently three vacancies on the Parish Council. Members were asked to consider co-option for these vacancies, with one candidate being identified.

7. County Councillor Update

8. Minutes of the Meeting held on 11<sup>th</sup> March 2026

Members are asked to approve the above minutes (see appendix A).

9. Matters arising from previous Council meetings

There are no matters arising on this occasion.

10. Town and Country Planning Act 1990

There are no applications to consider on this occasion.

11. Highways

Any issues will be discussed at the meeting.

13. Any Other Urgent Business

To consider any other urgent business which is for information only.

14. Dates of Future Meetings

The Clerk will circulate dates for future meetings.

Yours sincerely

Miss Dee Smith  
28<sup>th</sup> April 2026