

MELDON PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON WEDNESDAY 14TH MAY 2025 AT 7.35PM IN DYKE NEUK, MELDON

Present:

Councillors: G Sanger (Chairman)
J Garnett
T Garnick
A Taylor

Clerk: Miss D Smith

Apologies: A Frankland

1. **Election of Chairman for 2025/26**

Proposals for Chairman for the forthcoming year were invited.

Councillor Sanger was proposed and seconded. The vote was unanimous.

The Declaration of Acceptance was duly signed.

2. **Election of Vice Chairman for 2025/26**

Proposals for Vice Chairman for the forthcoming year were invited.

Councillor Frankland was proposed and seconded. The vote was unanimous.

3. **To Sign & Complete the Declaration of Acceptance of Office**

All members present at the meeting signed the declaration prior to the meeting.

RESOLVED

Arrangements to be made for Councillor Frankland to sign his declaration before the next meeting.

4. **Declarations of Interest**

There were no declarations on this occasion.

5. **Public Participation Time**

There were no public present or questions received on this occasion.

6. **Co-option – Four Vacancies in the Office of Councillor**

Members were advised that in the event of fewer candidates standing for election than there are seats available, then those candidates validly nominated will be elected unopposed and the remaining seats will be filled by co-option at the earliest opportunity, and within 35 working days following the fourth day after the election. Meldon Parish Council has 4 vacancies to fill.

RESOLVED

Information duly noted.

7. **County Councillor Update**

There was no update on this occasion.

8. **Year End Accounts for 2024/25**

Members were requested to scrutinise and approve the following documents in relation to the Annual Governance and Accountability Return (AGAR) 2024/25.

- (i) Annual Internal Audit Report
- (ii) Section 1 – Annual Governance Statement
- (iii) Draft Accounts for 2024/25
- (iv) Section 2 – Accounting Statement and Explanation of Variances
- (v) Certificate of Exemption

RESOLVED

Members unanimously approved all the above documents.

9. **Minutes of the meeting held on 12th March 2025**

Members were asked to approve the draft minutes of the above meeting.

RESOLVED

That the above minutes, a copy of which has been previously circulated to each member, be approved and signed as correct by the Chairman.

10. Matters Arising from previous Council meetings

There were no matters arising on this occasion.

11. Town and Country Planning Act 1990

There were no planning applications to consider on this occasion.

12. Highways

Members reported concerns received on the new surface of the road from Meldon to the Dyke Neuk as been too slippery for horses. Members were informed the new surface is a sealed surface to stop water getting into it.

RESOLVED

Information duly noted.

13. Environment & Climate Change Issues

There were no issues to discuss on this occasion.

RESOLVED

To remove this item from the agenda.

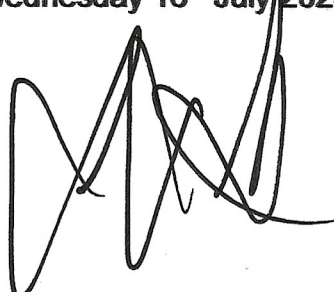
14. Any Other Urgent Business

The Chairman advised members that an application for grant funding has been received from Meldon Church. This will be considered at the next meeting.

15. Date & Time of Next Meeting

The next meeting will take place Wednesday 16th July 2025

The meeting concluded at 8.17pm.

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and lines.

16.7.25