

# MELDON PARISH COUNCIL

Clerk: Miss Dee Smith

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## NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held in the Dyke Neuk, Meldon at 7.30pm on Wednesday 13<sup>th</sup> November 2024 for the purpose of transacting the following business. Members of the public and press are invited to attend.

### AGENDA

1. Chairman's Announcements

2. Apologies for Absence

3. Declarations of Interest

Members are requested to advise Council of any Declarations of Interest appertaining to the following agenda items.

4. Public Participation Time

Members of the public present may address the Council at this point on the agenda. The Council reserves the right to respond or debate the issue at a later date.

There are no public questions on this occasion.

5. Police Update

6. Northumberland County Councillor Update

7. Minutes of the Meeting of Council held on 11<sup>th</sup> September 2024

To approve the above minutes of the Meeting held on 11<sup>th</sup> September 2024 (see appendix A).

8. Town and Country Planning Act 1990

There are no planning applications to consider on this occasion.

9. Financial Matters

- a. Members are provided, for information, with a payments & receipts list and budgetary report up to 31<sup>st</sup> October 2024 (see appendices B & C).
- b. Members are asked to consider the budget for 2023/2024 (see appendix D).

10. Defibrillator – Molesden

A verbal update will be given on the night.

11. Highways

- a. To discuss any highways issues raised at the meeting.

- b. Grit Bins

Members are advised that the cost for Northumberland County Council to supply one grit bin, plus initial fill and two extra fills is £410 plus vat. Three refills of existing bins is £220 plus vat.

- c. Bus Service Improvement Plan

An update will be given on the night.

12. Environmental & Climate Change Issues

To discuss any issues raised at the meeting.

13. Any Other Urgent Business

- a. Power Interruptions in Molesden

The Clerk will give an update on the night.

14. Date & Time of Next Meeting

Members are asked to consider the date of the next meeting

Yours sincerely

Miss Dee Smith  
5<sup>th</sup> November 2024

## **MELDON PARISH COUNCIL**

**MINUTES OF MEETING HELD ON  
WEDNESDAY 11<sup>TH</sup> SEPTEMBER 2024  
AT 7.30PM IN DYKE NEUK, MELDON**

### **Present:**

**Councillors:** G Sanger (Chairman)  
A Lloyd  
H Waddington  
J Garnett  
A Frankland  
T Garnick  
A Driver  
A Taylor

**Clerk:** Miss D Smith

**Apologies:** P Herzberg

34. **Chairman's Announcements**

The Chairman welcomed everyone.

35. **Declarations of Interest**

There were no declarations on this occasion.

36. **Public Participation Time**

There were no public present or public questions on this occasion.

37. **Police Update**

There was no update on this occasion.

**RESOLVED**

Information duly noted.

38. **Report from the County Councillor**

The Clerk gave an email update from Councillor Glen Sanderson.

**RESOLVED**

- a. Information duly noted.
- b. Councillor Garnick to report outstanding road issues to Northumberland County Council.
- c. To write to the Chairman of Northern Powergrid to request an explanation for the frequent power cuts in the Molesden area in the last few weeks.

39. Minutes of the meeting held on 10<sup>th</sup> July 2024

Members were asked to approve the draft minutes of the above meeting.

**RESOLVED**

That the above minutes, a copy of which has been previously circulated to each member, be approved and signed as correct by the Chairman.

40. Matters Arising

There were no matters arising on this occasion.

41. Town and Country Planning Act 1990

There were no planning applications to consider on this occasion.

42. Financial Matters

Members were provided, for information, with a payments and receipts list and budget report up to 31<sup>th</sup> August 2024.

**RESOLVED**

Information duly noted.

43. External Audit 2023-2024

The Clerk advised that no issues were raised during the above audit.

**RESOLVED**

Information duly noted.

44.

Defibrillator - Molesden

Councillor Lloyd reported that the defibrillator is running well and she is checking the defibrillator on a regular basis. The defibrillator has been registered on The Circuit however, the location is incorrect and this is still to be amended.

A leaflet drop has been carried out and Molesden residents requested a village emergency plan to be developed. This has now been completed and circulated.

**RESOLVED**

Information duly noted.

45.

Highways

a. Local Transport Plan (LTP) Capital Programme 2025-2026

Members were asked to consider the top three highways and transport priority issues for Meldon.

b. Bus Service Improvement Plan

Members were asked to consider the above plan. A detailed discussion took place. Members were informed that a previous bus service ran through Molesden on a Wednesday and other services touched the edge of the parish area.

A petition was considered and to write to all parishioners to ask for their opinions.

**RESOLVED**

- a. To submit the following to the LTP:  
Installation of passing places on the unclassified road (U6029) leading to Molesden. The increasing mixed use of this road has made it more dangerous for all users. It serves as an essential link for pedestrians, cyclists, and horse riders, in addition to regular traffic from residents, agricultural vehicles and HGVs.

There are wide verges along the sides of the road. We propose that these verges be utilised to create designated passing places, which would enhance safety and improve traffic flow.

46. Environment & Climate Change Issues
- a. Members were informed that CPRE are hosting an online zoom meeting on 1<sup>st</sup> October looking at the emerging second hand EV market.
  - b. Draft Rights of Way Improvement Plan.  
Members were asked to consider comments to the above plan.

**RESOLVED**

- a. Information duly noted.
- b. All members to complete individually as residents. Councillor Sanger to submit a response on behalf of the Parish Council.

47. Annual Joint Town & Parish Council Autumn Conference
- Members were advised that the above conference takes place on Thursday 3<sup>rd</sup> October 2024 at County Hall, Morpeth.

**RESOLVED**

Councillor Lloyd to attend the conference.

48. Any Other Urgent Business
- a. To obtain a cost for new grit bins.
  - b. To order a wreath for Remembrance.

49. Date & Time of Next Meeting
- The next meeting will take place on Wednesday 13<sup>th</sup> November 2024.

## APPENDIX B - FINANCIAL LIST

### Payments

<b>Date</b>	<b>Payment Method</b>	<b>Supplier</b>		<b>£ p</b>
30.09.2024	Bacs	Unity Trust	Bank Charges	18.00
26.09.2024	Bacs	HMRC	PAYE Sept 24	15.00
26.09.2024	Bacs	Miss Dee Smith	Salary Sept 24	60.00
20.10.2024	DD	ICO	DPA 24/25	40.00
25.10.2024	Bacs	HMRC	PAYE Oct 24	15.00
25.10.2024	Bacs	Miss Dee Smith	Salary Oct 24	60.00

**MELDON PARISH COUNCIL**

**Budgetary Control Report 2024/2025 up to 31.10.2024**

	2024/2025 Budget	Spend at 31.10.2024		Expected turn out
			sub-total	
	£	£ p	£ p	£
<b>Balance brought forward at 1st April 2024</b>	<b>3,043</b>		<b>3,043.03</b>	
<b>Add Receipts</b>				
Precept 24/25			1,172.50	2,345
VAT Reclaim			464.78	
Precept 24/25			1,172.50	
	0	0.00		0
<b>Receipts to date</b>				<b>0</b>
<b>Sub-total</b>	<b>3043.03</b>		<b>5,852.81</b>	<b>2,345</b>
<b>Deduct payments</b>				
Clerk's Salary		525.00		
Workplace pension		0.00		
Travel Expenses		0.00		
Administration		0.00		
IT/Website/DPA		115.00		
Insurance		0.00		
Internal Audit fees		70.00		
NALC Subscription		94.20		
Other Subscriptions/minor grants		0.00		
Other grants LGAct 1972 s. 137		900.00		
Election costs		0.00		
Contingencies		0.00		
Projects		0.00		
Defib		307.60		
Bank charges		36.00		
VAT paid		53.52		
<b>Payments to date</b>		<b>2,101</b>	<b>2,101.32</b>	
<b>Balance in hand per cash book</b>			<b>£3,751.49</b>	<b>2,345</b>
<b>Cash at Bank 31.10.24</b>			<b>3,791.49</b>	
<b>less unrepresented payments</b>			<b>40.00</b>	
<b>Add income not yet credited</b>			<b>0.00</b>	
Agreed to cash book balance			<b>3,751.49</b>	

**Notes**

<b>Unrepresented Payments</b>	<b>Cheque no.</b>	<b>£ p</b>
ICO DAP 24/25	DD	40.00
		<b>£40.00</b>

<b>Earmarked Balances</b>	<b>b/f</b>	<b>c/f</b>
Commemoration Projects		0.00
Advertising		£1,000.00
Working balance		£2,751.49
<b>Total</b>		<b>3,751.49</b>

**Meldon Parish Council -  
Budget & Precept 2025/2026**

	Actual to 31.10.2024	Expected Out-turn 2024/25	Budget 2025/26	Notes
	£ p	£	£	
<b>PAYMENTS</b>				
<b>Administration</b>				
Salaries	525.00	900.00	900.00	Salary, PAYE
Clerk's travel costs	0.00	42.00	50.00	45p per mile/6 mtgs per year
Workplace pension - admin costs	0.00	0.00	0.00	opted out
Administration	0.00	20.00	50.00	Expenses
Insurance	0.00	250.00	300.00	
Internal audit fee	70.00	70.00	70.00	
External audit fee	0.00	0.00	0.00	no fee charged
Clerk - NALC subscription	94.20	90.92	100.00	
IT/Website/DPA	115.00	110.00	120.00	Website hosted by Nalc/ICO reg
Election costs	0.00	0.00	0.00	
Grants	900.00	900.00	900.00	Increased 24/25
Defib	307.60	307.60	150.00	Running costs
Projects	0.00	0.00	0.00	
Environmental Issues	0.00	0.00	200.00	
Contingencies	0.00	0.00	200.00	
Bank Charges	36.00	72.00	72.00	
VAT Paid	53.52	53.52	0.00	
<b>Administration total</b>	<b>2,101.32</b>	<b>2,816.04</b>	<b>3,112</b>	
<b>Total Payments</b>	<b>2,101</b>	<b>2,816</b>	<b>3,112</b>	
<b>Receipts</b>	<b>2,345.00</b>	<b>2345</b>	<b>2345</b>	
<b>Total Net Expenditure</b>	<b>-243.68</b>	<b>471</b>	<b>767</b>	

	£
Opening balance 01/04/2024	3043.03
Add precept 2023/24	2345.00
Sub-total	5388.03
Less expected out turn	2,816
<b>Estimated balance in hand 1/4/2025</b>	<b>2,572</b>

£	Precept
	<b>2025/2026</b>
<b>2345</b>	<b>2024/2025</b>
2345	2023/2024
2400	2022/2023

Earmarked balances at 31/03/2024	£
Projects	0
Advertising	1,000
Working balance	1,572
<b>Total</b>	<b>2,572</b>

Approved at the parish council meeting held on