

MELDON PARISH COUNCIL

Clerk: Miss Dee Smith

Email: meldonparishcouncil@gmail.com

NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held in the Dyke Neuk, Meldon at 7.30pm on Tuesday 6th February 2024 for the purpose of transacting the following business. Members of the public and press are invited to attend.

AGENDA

1. Chairman's Announcements

2. Apologies for Absence

3. Declarations of Interest

Members are requested to advise Council of any Declarations of Interest appertaining to the following agenda items.

4. Public Participation Time

Members of the public present may address the Council at this point on the agenda. The Council reserves the right to respond or debate the issue at a later date.

5. Police Update

6. Northumberland County Councillor Update

7. Minutes of the Meeting of Council held on 8th November 2023

To approve the above minutes of the Meeting held on 8th November 2023 (see appendix A).

8. Matters arising from previous Council meetings

- a. **Min 62 i – Planning application 23/03788/FUL: Paradise Cottage, Throphill, Morpeth NE61 3QN – Demolition of existing mono-pitched side extension and construction of new single storey side extension.** This application has been granted permission.

- b. **Min 62 ii – Planning application 23/03813/VARYCO: Land south of Throphill, Hartburn – Variations of conditions 2 (approved plans) and 14 (agricultural building) pursuant to planning permission 17/02677/FUL. This application has been granted permission.**
- c. **Min 68 a – Any Other Business – To find out why the barn just before Pigdon coming from Morpeth East has not been screened with native trees as agreed.**

Members are advised that NCC Enforcement have opened an investigation into this matter and will report when the investigation is completed.

- d. **Min 68 b – To ask NCC what the Parish Council can and can't do in regards to tree planting.**

At the time of preparation of this agenda, no response has been received.

9. Parish Council Vacancies

Members are advised that there is one vacancy on the Parish Council.

10. Town and Country Planning Act 1990

Members are asked to consider the following planning applications:

- a. 23/04495/FUL – Paradise Cottage, Throphill, Morpeth NE61 3QN: Proposed change of use for part of an existing grazing field by constructing a menage/outdoor equestrian arena for personal use.
- b. 24/00212/FUL Land North West of 1 West Molesden, Molesden, Morpeth NE61 3QF: Change of use from part of existing grazing field by constructing a 20m x 40m menage outdoor equestrian riding arena.

11. Financial Matters

- a. Members are provided, for information, with a payments & receipts list and budgetary report up to 31st December 2023 (see appendices B & C).

12. Defibrillator – Molesden

A verbal update will be given on the night.

13. Highways

To discuss any highways issues raised at the meeting.

14. Environmental & Climate Change Issues

A verbal update will be given on the night.

15. Pigdon Update

An update will be given on the night.

16. Any Other Urgent Business

Members are asked to consider any other urgent business.

17. Date & Time of Next Meeting

Members are asked to consider the date of the next meeting

Yours sincerely

Miss Dee Smith
28th January 2024

MELDON PARISH COUNCIL

MINUTES OF MEETING HELD ON
WEDNESDAY 8TH NOVEMBER 2023
AT 7.30PM IN DYKE NEUK, MELDON

Present:

Councillors: G Sanger (Chairman)
H Waddington
A Taylor
A Frankland
A Lloyd
J Garnett

Clerk: Miss D Smith

Apologies: Cllr R Johnson
Cllr F Bowles
Northumberland County Council (NCC) Councillor Glen Sanderson

54. Chairman's Announcements

The Chairman welcomed everyone present.

55. Declarations of Interest

There were no declarations of interest on this occasion.

56. Public Participation Time

There were no public questions on this occasion.

57. Report from the Police

There was no police update on this occasion. Update emails from the police will continue to be circulated.

58. Report from the County Councillor

There was no update on this occasion.

59. Minutes of the meetings held on 13th September 2023
- (i) Members were asked to approve the draft minutes of the above meeting.

RESOLVED

That the above minutes, a copy of which has been previously circulated to each member, be approved and signed as correct by the Chairman.

60. Matters Arising

Min 43 (30) – Highways

Members were advised that NCC does not have a specific Grass Cutting policy.

RESOLVED

Information duly noted.

61. Parish Council Vacancies

There is currently one vacancy on the parish council.

RESOLVED

- a. Information duly noted.
- b. A three month dispensation for Councillors Bowles and Johnson was approved.

62. Town and Country Planning Act 1990

Members were asked to consider the following planning applications:

- a. 23/03788/FUL – Paradise Cottage, Throphill, Morpeth NE61
3QN: Demolition of existing mono-pitched side extension and construction of new single storey side extension.
- b. 23/03813/VARYCO – Land South of Throphill, Hartburn: Variations of conditions 2 (approved plans) and 14 (agricultural building) pursuant to planning permission 17/02677/FUL.
- c. To consider the draft Terms of Reference.

RESOLVED

- i. 23/03788/FUL – no comment
- ii. 23/03813/VARYCO – members expressed concerns over the lack of information with this application. The Chairman to draft a response and circulate to all members for approval.

- iii. Members approved the draft Terms of Reference with the amendment to point 3:delegation given to the Parish Clerk in consultation with all members of the Parish Council....

63. Financial Matters

- a. Members were provided with a payments & receipts list and budgetary report up to 31st October 2023.
- b. Members were asked to consider the budget for 2024/2025.

RESOLVED

- i. To approve the payments and receipts list and budgetary report.
- ii. To levy a precept of £2345 on NCC for the financial year 2024/2025.

64. Defibrillator - Molesden

Members were advised that the defibrillator has been received.

RESOLVED

Councillor Lloyd to arrange an installation quote with Winn Electricians.

65. Highways

There were no highway issues on this occasion.

66. Environment & Climate Change Issues

- a. Councillor Lloyd advised members of a Climate Resilience Plan that Parish Councils could be involved in.
- b. Members considered NCC's Free Tree Scheme. A discussion took place on locations within the parish where trees could be planted.

RESOLVED

Councillor Lloyd to investigate and find out more information on the items above.

67. Pigdon Update

There was no update on this occasion.

68. Any Other Urgent Business

- a. To contact NCC to find out why the barn just before Pigdon, coming from Morpeth East, has not been screened with native trees as agreed.
- b. To ask NCC what the Parish Council can and can't do in regards to tree planting.

69. Date & Time of Next Meeting

The next meeting will take place in January 2024. Date to be confirmed.

The meeting concluded at 8.40pm.

FINANCIAL LIST

Payments

Date	Payment Method	Supplier		£ p
25.11.2023	Bacs	D Smith	Salary Nov 23	60.00
08.12.2023	Bacs	Zurich Insurance	Insurance 24/25	227.06
27.12.2023	Bacs	D Smith	Salary Dec 23	60.00
25.01.2024	Bacs	D Smith	Salary Jan 23	60.00

MELDON PARISH COUNCIL

Budgetary Control Report 2023/2024 up to 31.12.2023

	2023/2024 Budget	Spend at 31.12.2023		Expected turn out
		sub-total		
	£	£ p	£ p	£
Balance brought forward at 1st April 2023	4,181		6,074.57	
Add Receipts				
Precept 23/24			2,345.00	2,345
	0	0.00		0
Receipts to date				0
Sub-total	4180.65		8,419.57	2,345
Deduct payments				
Clerk's Salary		675.00		
Workplace pension		0.00		
Administration		0.00		
IT/Website/DPA		110.00		
Insurance		0.00		
Internal Audit fees		70.00		
NALC Subscription		90.92		
Other Subscriptions/minor grants		0.00		
Other grants LGAct 1972 s. 137		500.00		
Election costs		0.00		
Contingencies		0.00		
Projects		550.00		
Defib		2263.95		
VAT paid		452.79		
Payments to date		4,713	4,712.66	
Balance in hand per cash book			£3,826.91	2,345
Cash at Bank 31.12.23			6,789.57	
less unrepresented payments			2,962.66	
Add income not yet credited			0.00	
Agreed to cash book balance			3,826.91	

Notes

Unrepresented Payments	Cheque no.	£ p
Defib	318	2,716.74
NALC	320	165.92
ICO	DD	35.00
HMRC Jul to Sep 23	319	45.00
		£2,962.66

Earmarked Balances	b/f	c/f
Commemoration Projects		0.00
Advertising		£1,000.00
Working balance		£2,826.91
Total		3,826.91